

Teton County Mosquito Abatement District Board of Trustees

Meeting Minutes

April 14, 2009

Call to order. Dan Burr called to order the above referenced meeting at 6:10pm at the Emergency Services Building in Driggs, Idaho.

Attendees. The following persons were present: Greg Adams, Dan Burr, Jack Liebenthal, and Angela Booker.

Review and Approval of Minutes. Jack Liebenthal made a motion to accept the minutes from the March 18, 2009 meeting. Dan Burr seconded the motion. All voted in favor to accept the minutes.

Old Business. Greg Adams announced the State of Idaho would provide \$1,000 for mosquito surveillance activities. Greg reminded Board members that notification letters have not been sent to the Vendors who responded to the Request for Proposal (RFP) yet.

Budget. Dan Burr referenced his conversation and emails with Kathy Spitzer, Teton County's Attorney, regarding VDCI's offer to provide, without obligation, free mosquito abatement services this summer. If the Board was pleased with the service, a contract could be negotiated with VDCI in November, when the Board has legal ability to incur liabilities. The other two vendors that responded to the RFP must be contacted to see if either one would be willing to offer the same.

Angela Booker asked if the Board is required to accept the lowest bid that met the RFP requirements. There was then a discussion between Board members regarding appropriateness of accepting the offer for free services even if a vendor willing to provide them with a written understanding there is no obligation to continue pay vendor for the previous work. Dan Burr will call Sean Moulton and Kathy Spitzer for their opinions. If deemed acceptable, the Board will ask Teton County Commissioners for approval.

Greg Adams then presented draft budget information, from Teton County Wyoming's program and from the in-house bid submitted.

Discussion between members regarding difference in source control found within two of the bids received and concern regarding ability to save for particular projects. Greg Adams will check with Teton County Fire District on how they were able to legally save for their ladder truck. Jack Liebenthal presented concern that there needs to be contingency fund for outbreaks and ability to save for larger source control projects. Jack would also like for Greg Adams to become a member of the national association and to be able to travel to needed meetings and/or training.

Members presented particular areas that need to be budgeted a minimum of: vendor amount \$240,000, contingency cost \$24,000; source control \$50,000; travel and education \$3,500; accounting \$6,000 and Greg Adams salary to be determined. Dan Burr made a motion for Greg Adams to create and revise a budget with previous areas noted. Angela Booker seconded the motion and all voted in favor.

Adjournment of Meeting. Jack Liebenthal motioned to adjourn the meeting and Dan Burr seconded the motion. All voted in favor and the meeting adjourned at 7:15pm.